



## Iraqi Institute of Directors (IloD)

### Agenda (Developing the skills of board members) Accredited certification

This program is designed to provide participants with the necessary information on governance issues and related issues that affect long-term planning, disclosure of information and executive actions taken by governing bodies.

#### Target group:

It is designed for the chairmen and members of the current and prospective boards of directors and senior executive and administrative leaders in various types of institutions. The training program will be presented within two months (each month 3 days training)

#### Program Objective:

- 1-Spreading the culture and awareness of corporate governance.
- 2- Explain the importance of the role and responsibilities of the Board of Directors to the institutions and how they are formed.

### Part one

#### Introduction to the Board of Directors and Corporate Governance

- ✚ **Unit one:** The concept of corporate governance and the justification for its application.
- ✚ **Unit two:** forming an effective board of directors.
- ✚ **Unit three:** Election of the Board of Directors, composition and structure.
- ✚ **Unit four:** Rewards of executive and non-executive members
- ✚ **Unit five:** Executive procedures of the Board of Directors and its committees and the role of the Secretary of the Company (Secretary).
- ✚ **Unit six:** Case Study: Conduct a self-assessment of the Board of Directors.

### Part two

#### Practical tools for strategic direction and management control

- ✚ **Unit one:** The role of the Board in developing strategies and monitoring performance.
- ✚ **Unit two:** What every board member should know about finance and accounting.
- ✚ **Unit three:** Interaction between the board of directors and management of the company.
- ✚ **Unit four:** Guide to continuous planning.
- ✚ **Unit five:** Selection and Evaluation of Managing Director.
- ✚ **Unit six:** Case Study: The Changing Role of the Board of Directors in Switching from a Family Company to a Company listed on the stock exchange.

### Part three

#### The role of the Board in disclosure and transparency

- ✚ **Unit one:** Introduction to the role of the Board in disclosing information and transparency.
- ✚ **Unit two:** Board of Directors and Risk Management.
- ✚ **Unit three:** Establish procedures for internal audit and control.
- ✚ **Unit four:** Board of Directors and Audit Committee.
- ✚ **Unit five:** How to deal with external auditor.
- ✚ **Unit six:** Develop the annual report form.



## Agenda (Introduction to bank governance)

### Part four

### The role of the Board of Directors in protecting shareholders' rights

- ✚ **Unit one:** Introduction to the role of the Board of Directors in protecting shareholders' equity.
- ✚ **Unit two:** The role of the Board of Directors in the preparation and holding of the General Assembly of Shareholders.
- Unit three:** The role of the Board of Directors in determining the company's dividend policy.
- ✚ **Unit four:** The role of the Board of Directors in dealing with the parties concerned and monitoring the operations.
- ✚ **Unit five:** The role of the Board in the management of disputes of the company.
- ✚ **Unit six:** Case study: Developing a corporate governance development plan.